



**Application for a Premises Licence to be granted
under the Licensing Act 2003**

FORM B

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Torbay Council

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description PAIGNTON GREEN MAP ATTACHED			
Post town	PAIGNTON	Post code	TQ4 6BW
Telephone number at premises (if any)		N/A	
Non-domestic rateable value of premises		£0	

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

Please give a general description of the premises (please read guidance note1)
PUBLIC OPEN SPACE

TO HOLD ONLY 3 LARGE EVENTS PER YEAR BETWEEN APRIL - SEPTEMBER
BETWEEN THE HOURS OF 10.00 - 23.30 HOURS

MAP ATTACHED

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

12000

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|---|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)



In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10.00	23.30			
			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Tue	10.00	23.30			
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Wed	10.00	23.30			
Thur	10.00	23.30			
Fri	10.00	23.30			
Sat	10.00	23.30			
Sun	10.00	23.30			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	10.00	23.30			
Tue	10.00	23.30			
Wed	10.00	23.30			
			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur	10.00	23.30			
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	10.00	23.30			
Sat	10.00	23.30			
Sun	10.00	23.30			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon	10.00	23.30	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue	10.00	23.30	
Wed	10.00	23.30	
Thur	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	10.00	23.30	
Sat	10.00	23.30	
Sun	10.00	23.30	

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10.00	23.30			
Tue	10.00	23.30	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Wed	10.00	23.30			
Thur	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	10.00	23.30			
Sat	10.00	23.30			
Sun	10.00	23.30			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10.00	23.30			
Tue	10.00	23.30			
Wed	10.00	23.30	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur	10.00	23.30			
Fri	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	10.00	23.30			
Sun	10.00	23.30			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	23.30	Please give further details here (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	10.00	23.30			
Wed	10.00	23.30	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	10.00	23.30			
Fri	10.00	23.30	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	10.00	23.30			
Sun	10.00	23.30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	10.00	23.30		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10.00	23.30	<u>Please give further details here</u> (please read guidance note 3)		
Wed	10.00	23.30			
Thur	10.00	23.30	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri	10.00	23.30			
Sat	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	10.00	23.30			

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
	Indoors	<input type="checkbox"/>		
	Outdoors	<input type="checkbox"/>		
	Both	<input checked="" type="checkbox"/>		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	10.00	23.30		
Tue	10.00	23.30	<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)	
Wed	10.00	23.30		
Thur	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Fri	10.00	23.30		
Sat	10.00	23.30		
Sun	10.00	23.30		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input checked="" type="checkbox"/>	
			<u>Please give a description of the facilities for dancing you will be providing</u>		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	10.00	23.30			
Tue	10.00	23.30			
Wed	10.00	23.30			
Thur	10.00	23.30			
Fri	10.00	23.30			
Sat	10.00	23.30			
Sun	10.00	23.30			
			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	10.00	23.30		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10.00	23.30	<u>Please give further details here</u> (please read guidance note 3)		
Wed	10.00	23.30	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Thur	10.00	23.30			
Fri	10.00	23.30			
Sat	10.00	23.30	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	10.00	23.30			

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) MOBILE CATERING UNITS IN OPEN SPACES, HOSPITALITY, CATERING IN MARQUEES.		
Mon	23.00	23.30			
Tue	23.00	23.30	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed	23.00	23.30			
Thur	23.00	23.30	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	23.00	23.30			
Sat	23.00	23.30			
Sun	23.00	23.30			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	10.00	23.00			
Tue	10.00	23.00			
Wed	10.00	23.00			
Thur	10.00	23.00			
Fri	10.00	23.00			
Sat	10.00	23.00.			
Sun	10.00	23.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name DPS TO BE VARIED ONTO LICENCE AT A LATER DATE	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

O

<p>Hours premises are open to the public Standard days and timings (please read guidance note 6)</p>			<p>State any seasonal variations (please read guidance note 4) PUBLIC OPEN SPACE</p>
Day	Start	Finish	
Mon	0.00	0.00	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)</p>
Tue	0.00	0.00	
Wed	0.00	0.00	
Thur	0.00	0.00	
Fri	0.00	0.00	
Sat	0.00	0.00	
Sun	0.00	0.00	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

PLEASE SEE ATTACHED

b) The prevention of crime and disorder

PLEASE SEE ATTACHED

c) Public safety

PLEASE SEE ATTACHED

d) The prevention of public nuisance

PLEASE SEE ATTACHED

e) The protection of children from harm

PLEASE SEE ATTACHED

General – All Four Licensing Objectives

1. The Events Section shall have regular and meetings with the emergency services and through the Public Safety Advisory Group, Torbay Council departments and other agencies to plan for and share information regarding each event, implementation, environmental issues and cleansing.
2. All events shall be planned taking into consideration the guidelines laid down in the HSE's Event Safety Guide.
3. Events shall be socially all inclusive and mainly family orientated.
4. Torbay Council shall work closely with All Agencies and private security with the aim to achieve a safe environment.
5. The event organiser or designated deputy must be on site at all times during the event.
6. The event organiser must inform the Emergency Services of the event.
7. Barriers must be used in accordance with event type and size for safety and crowd control.
8. There must be provision for the disabled.

Prevention of Crime and Disorder

1. The Council shall have regular meetings with the police regarding programme of events.
2. The Council shall have specific meetings with Police planning for individual events regarding police presence where necessary.
3. The Council shall have SIA registered private security contracted in as necessary, with appropriate levels of staffing and event.
4. The Council shall inform the operators of any CCTV of the event as necessary.
5. The Council shall have reference to previous year's events, levels of staffing adjusted according to results.
6. Events will be planned in accordance with HSE Guidance.
7. At all outdoor events all drinks shall be served in cans, polycarbonate or plastic glasses.
8. There shall be a designated control point for emergency services and council officers to liaise.

Public Safety

1. There shall be regular meetings with the Public Safety Advisory Group for programme of events.
2. There shall be specific meetings with emergency services for individual events.
3. There shall be adherence to HSE Event Safety Guide regarding first aid levels, police, security and public provision.
4. Events will be planned in accordance with HSE Guidance
5. There shall be production of all relevant documentation - risk assessment, fire risk assessment, evacuation plan, site maps, emergency procedures, communications list, Public Liability Insurance. to any authorised officer as requested.
6. There shall be consultation of the above with all emergency services, Queen's Harbour Master and coastguard where necessary, Torbay Council Environmental Health, Health and Safety Team.
7. There shall be maintaining of emergency access points, fire lanes and hydrants and must follow relevant codes of practice regarding: marquees, fireworks, laser shows and fire extinguishers.
8. There shall be suspension of vehicle movement on site during events.
9. There shall be consultation with building control regarding temporary structures, stages etc.
10. There shall be on site health and safety inspections where needed: fairs, circuses, fireworks.
11. Torbay Council will ensure that other event organisers meet and supply the information needed in the General Conditions of Hire for Recreation Land.
12. There shall be provision of toilets and catering facilities.
13. There shall be steward training and briefing.
14. There shall be lighting and emergency lighting on site where necessary.

The Prevention of Public Nuisance

1. Any planned event taking place the designated organiser shall contact the Senior Environmental Health Officer/Protection Officer within the Licensing and Public Protection Department. The following details in the form of written documentation shall be provided detailing the following:-

- a) Name, date and nature of event.
- b) Contact name and number of responsible person who will be present at event in the event of any complaints received.
- c) Proposed start/finish time of amplified entertainment and/or music.
- d) Detailed drawing plan of event, including where applicable information concerning stage location, speaker location etc.
- e) Where considered necessary by Environmental Protection, details shall be provided of expected noise levels and subsequent measures that shall be implemented throughout the event to monitor and control noise levels to prevent any public nuisance.
- f) Noise levels at events shall be agreed with Licensing and Public Protection and that these shall be adhered to.

2. The organiser shall liaise with Environmental Health regarding environmental regulations, noise levels. Council Officer if in attendance shall monitor noise level and have contact with stage control.

3. The sound pressure level of the event shall not exceed 100Db (A) Leg60sec for the duration of the event measured at a height of 2.5m 50m from the front of the stage (or at the delay tower/sound booth). A position shall be provided in the booth for Environmental health Staff to monitor the sound pressure level.

4. Sound checking shall be only carried out for a period of 1 hour at a time agreed with the Licensing and Public Protection Department.

5. Construction and deconstruction of the fencing, staged area and unit's ancillary to the event shall not be carried out between the hours of 23.00 and 08.00.

6. Post event litter arrangements shall be in place for litter picking and waste removal.

7. Silent generators shall only be used overnight.

8. Events shall have a wind down period to allow for public dispersal. Marshals/Stewards shall control and advise the public to leave the site quickly and quietly.

9. Traffic management plan shall be in place for all large events and events which incur road closures.

10. They shall work with Torbay Council's relevant department regarding the implementation of Traffic Management plans.

The Protection of Children from Harm

1. There shall be a lost children provision on site.
2. CRB checked staff shall deal with this provision.
3. A register must be made of all Marshals/Stewards working at the event including the organisers.
4. A uniform/tabard must be worn to identify Organiser/Marshals/Volunteers.
5. Public Open Spaces events shall be socially inclusive and family orientated.
6. Staff shall be trained to prevent sale of alcohol to under 18's – proof of age policy for any customer purchasing alcohol who looks under 21 years of age.
7. At large outdoor events, where alcohol is on sale, all children under the age of 16 must be accompanied by a parent or a responsible adult (18 years old or over).
8. The sale of Tobacco shall be prohibited at all events.